



Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surempalem-533437

Date: 24/08/2016

Minutes of Meeting

Chairman has welcomed all the grievance redressal committee members to the meeting which is being conducted in the Principal's chamber at 3.30 pm on 23-08-2016.

Then the coordinator delivered the objectives of the meeting and is as follows:

1. The reason for the creation of grievance redressal committee
2. Plan to establish a redressal system for grievances
3. Plan of action for the 2016-2017 academic year.

Coordinator along with the grievance redressal committee members discussed how to fulfil the above objectives.

Name of the member	Role	Signature
Dr. T K Rama Krishna Rao (Principal)	Chairman	
Mrs. Koneti Varalakshmi (Asst. Professor)	Coordinator-1	Lakshmi
Mr. Padala Ramesh Kumar (Assoc. Professor)	Coordinator-2	Ramesh Kumar
Ms. Swathi Ayithampudi (Asst. Professor)	Member	A. Swathi
Mr. P L Prasada Rao (Chief Warden)	Member	P. L. Prasada Rao
Mr. K V S Rama Rao (Parent of 15P31A0214)	Member	K. V. S. Rama Rao
Mr. G Kameswara Rao (Parent of 14P35A0562)	Member	G. Kameswara Rao
Ms. Pilli Devi Sravani (Student-14P35A0549)	Member	Pilli Devi Sravani
Mr. Nunna Siva (Student-15P31A03L6)	Member	Siva
Ms. Samantula Naveen Kumar Sameera (Student-13P31A0288)	Member	P. V. Kumar Sameera
Ms. Pandula Sri Sai Satya Gayathri Devi (Student-15P31A04MO)	Member	P. S. S. Gayathri Devi

Copy to all the committee members

Chairman
Aditya College of
Engineering & Technology
SURAMPALEM- 533 437

